

# Deputy Fire Chief Letter

## 3610-10 | Deputy Fire Chief Letter

Date Approved:

Date Amended:

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The following instructions from the Deputy Fire Chief should be regarded as School District Regulations.  
(Exhibit 7.1.4.1.1)

**CITY OF PRINCE RUPERT  
FIRE DEPARTMENT**  
200 West 1st Avenue,  
Prince Rupert, B.C.

March 26, 1992

Mr. H. A. Stewart  
Operations Manager  
School District No. 52  
634 - 6th Avenue  
Prince Rupert, B.C.  
V8J 1X1

Dear Mr. Stewart:

As per your request, I have compiled an updated list of maximum occupant loads for the assembly areas of the district #52 schools.

The following list indicates the maximum number of persons to be allowed in the assembly areas of each school.

| <b>LOCATION<br/>ALLOWED</b> | <b>AREA</b> | <b>MAXIMUM</b> |
|-----------------------------|-------------|----------------|
| CONRAD STREET ELEMENTARY    | GYM         | 300 persons    |
| KANATA ELEMENTARY           | GYM         | 320 persons    |
| KING EDWARD ELEMENTARY      | GYM         | 338 persons    |
| PINERIDGE ELEMENTARY        | GYM         | 341 persons    |
| ROOSEVELT ELEMENTARY        | GYM         | 296 persons    |
| SEAL COVE ELEMENTARY        | GYM         | 330 persons    |

|                                |                                    |             |
|--------------------------------|------------------------------------|-------------|
| WESTVIEW ELEMENTARY            | GYM                                | 334 persons |
| CHARLES HAYS SECONDARY SCHOOL  | GYM                                |             |
|                                | (floor only when bleachers closed) | 633 persons |
|                                | (bleachers only)                   | 400 persons |
|                                | (floor area when bleachers open)   | 482 persons |
|                                | (total floor and bleachers)        | 882 persons |
|                                | MULTI PURPOSE ROOM                 |             |
|                                | (floor only)                       | 217 persons |
|                                | (floor and bleachers)              | 277 persons |
| PRINCE RUPERT SECONDARY SCHOOL | GYM                                |             |
|                                | (floor area)                       | 520 persons |
|                                | (fixed seating)                    | 340 persons |
|                                | Total                              | 860 persons |

The maximum occupant load for the above mentioned assembly areas were calculated using the formula set out in the Public Hall and Theatre Safety Regulations. (Pursuant to the Fire Services Act of B.C.)

I have also enclosed a copy of the B.C. Fire Commissioners Guidelines on SEATING LAYOUTS IN SCHOOL ASSEMBLY AREAS AND OTHER SIMILAR OCCUPANCIES. These guidelines show the correct and acceptable layouts for seating in school assembly areas.

Thank you for your attention to fire safety.

Yours truly,

R.G.Miller,  
Deputy Fire Chief,  
Prince Rupert Fire Department