

# Incident Reporting and Investigation Decision Tree

## 4310-40 | Incident Reporting and Investigation Decision Tree

Date Approved: August 26 2015

Date Amended: November 16 2015

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|---|-----|--|
| Was an employee injured as a result of this incident?                       | Yes | Regulation 4310-31 WorkSafe BC Reporting and Investigation                 |
|   |     |  |
| Did the incident involve threat or violence toward an employee?             | Yes | Regulation 4310-30 Protection of Employees from Violence in the Workplace. |
|   |     |  |
| Was a student or member of the public injured as a result of this incident? | Yes | Regulation 4310-42 Injuries to Students and Member of the Public.          |
|   |     |  |
| Was there damage to property (buildings, vehicles, equipment)?              | Yes | Regulation 4310-43 Property and Vehicle Damage                             |
|   |     |  |
| Was ther a near miss for injury or property damage?                         | Yes | Regulation 4310-44 Near Misses   |

Note: An incident may result in a "Yes" answer to more than one question, resulting in more than one investigation form being completed.