

# Occupational Health and Safety Policy

## 4310 | Occupational Health and Safety Policy

Date Approved:

Date Amended: January 23 2015

---

The Board is committed to providing a safe and healthy workplace for all employees.

To achieve this, the district administrative staff will establish and maintain an Occupational Health and Safety (OH&S) Program that is consistent with Workers Compensation Board Legislation and WorkSafe BC Regulations and is designed to prevent injuries and disease. The OH&S Program will also incorporate regulations to prevent and address violence and workplace bullying and harassment.

The Board will provide the requisite training programs to ensure that all administrative and supervisory personnel are aware of WorkSafe BC safety and health requirements and that they understand their roles and responsibilities for ensuring a safe working environment.

All district administrative and supervisory personnel shall ensure that each employee under their direction is properly trained and knowledgeable about their duties, and shall promote strict observance of established procedures and safe work practices.

All employees, contractors and volunteers are required to:

- follow established work procedures, all safety regulations and the directions of their supervisor;
- report unsafe conditions or acts; and
- perform their duties in a manner which will meet the objective of eliminating workplace accidents.

This policy will be accessible to all employees at their workplace. It is the responsibility of every employee to co-operate in attaining a safe work environment in order to enjoy a workplace free of bullying, harassment, violence and injury.

### REFERENCES

- WorkSafeBC Occupational Health and Safety Policies, Regulations & Guidelines
- WorkSafeBC Standards
- 4320-10, Bullying and Harassment
- 4330-10, Protection of Employees from Violence in the Workplace
- 4310-10, Occupational Health and Safety