

# Travel and Subsistence Allowance - Approvals Regulation

## 7120-20 | Travel and Subsistence Allowance - Approvals Regulation

Date Approved: September 11 2012

Date Amended:

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**1.0** Authorization for travel and expense account claims shall be approved as follows:

Approval for:	Provided by:
Board Chair	Secretary - Treasurer
Trustees; Superintendent	Board Chair
Secretarty - Treasurer	Superintendent
All other employees	Immedite Supervisor