

# Travel and Subsistence Allowance Policy

## 7120 | Travel and Subsistence Allowance Policy

Date Approved: September 11 2012

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There is value in having trustees and employees travel to and participate in local and provincial programs or events that are relevant to their responsibilities. Trustees and personnel on authorized trips will be reimbursed for travel and associated costs in accordance with the regulations to this policy. The regulations also provide for reimbursement for the use of personal vehicles on school district business.

### TRUSTEE TRAVEL

The Board of Education recognizes that all trustees will normally travel to three events:

- BCSTA Annual General Meeting
- BCSTA Academy
- Fall BCSTA Northwest Branch Meeting

Board representatives to BCSTA Provincial Council and BCPSEA Representative Council also travel. Travel costs for these events are reimbursed by BCSTA and BCPSEA, respectively.

Trustees proposing to travel to other events will bring their requests to a meeting of the Board of Education for consideration.

### REFERENCE:

**7110 - Trustee Remuneration and Expense Allowance Regulation**

**7120-10 – Travel and Subsistence Allowance Regulation**

**7120-20 – Travel and Subsistence Allowance – Approvals Regulation**

**7120-30 – Car Allowances Regulation**