

Travel and Subsistence Allowance Policy

7120 | Travel and Subsistence Allowance Policy

Date Approved: September 11 2012

Date Amended: December 12 2017

RATIONALE/PURPOSE

The Board of Education recognizes that there is value in having trustees and employees travel to and participate in local and provincial programs or events that are relevant to their responsibilities.

POLICY

Trustees and authorized personnel will be reimbursed for travel and associated costs in accordance with the regulations to this policy. The regulations will also provide for reimbursement for the use of personal vehicles on school district business.

TRUSTEE TRAVEL

The Board of Education recognizes that all trustees will normally travel to three events:

- BCSTA Annual General Meeting
- BCSTA Academy
- Fall BCSTA Northwest Branch Meeting

Board representatives to BCSTA Provincial Council and BCPSEA also travel. Travel costs for these events are reimbursed by BCSTA and BCPSEA respectively.

Trustees proposing to travel to events other than those listed above will bring their requests to a meeting of the Board of Education for consideration.

REFERENCE:

7120-10 – Travel and Subsistence Allowance Regulation

7120-20 – Travel and Subsistence Allowance – Approvals Regulation

7120-30 – Car Allowances Regulation