

# Use of Schools, Grounds, and Equipment Regulation

## 5220-10 | Use of Schools, Grounds, and Equipment Regulation

Date Approved:

Date Amended: July 01 2016

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The use of schools, grounds and equipment for all organized student and teacher activities is at the discretion of the Principal.

Personal use or group use other than the foregoing will be subject to the terms set forth in this Regulation.

Organizations or individuals requesting the use school facilities, including the City of Prince Rupert, will be referred to the Board Office. *Form 5220-30A Rental Agreement for Use of School Facilities* must be completed.

The District will make specified portions of school buildings and grounds available to the Recreation Department, City of Prince Rupert, on request for any legal purpose when such use will not conflict with the school programs or school needs.

Fees may be assessed by the Recreation Department for the use of school facilities. When fees are assessed, the Recreation Department and the School District must agree on the portion of those fees which will be remitted to the School District.

Except by Board resolution school facilities shall not be used for the following:

1. Bingos and public dances, regardless of the proposed distribution of the proceeds.
2. The earning of profit by an individual or business.
3. Events requiring a liquor license.

Non-profit organizations providing services to children may apply for a waiver of part or all of the fees associated with a rental by completing *Form 5220-30B Fee Waiver or Reduction Application for Facilities Rental*. The decision on a waiver is at the discretion of the Secretary-Treasurer, but will not exceed 50% of the normal rental fee for the facility.

### REFERENCE:

<b>5220</b>	<b>Use of School, Grounds and Equipment Policy</b>
<b>5220-20</b>	<b>Northwest Community College Use of Schools and Equipment Regulation</b>
<b>5220-30A</b>	<b>Rental Agreement for Use of School Facilities FORM</b>
<b>5220-30B</b>	<b>Fee Waiver or Reduction Application for Facilities Rental FORM</b>